



261 South 900 East  
Salt Lake City, UT 84102  
Phone: (801) 521-6419  
M-F 7:30 AM – 6:00 PM  
Shannon@stpaulspreschool-slc.org

#### Tuition and Fees as of January 1, 2024

Application Fee: \$25  
Deposit: \$500  
Infants and Toddlers: \$1,200  
Cubs: \$1,015  
Preschool full time: \$930  
Preschool mornings only: \$700  
Preschool Summer Activity Fee: \$50

Deposit will be applied to final month's tuition with a 30 day notice.

**History:** St. Paul's Preschool & Childcare Inc. started as a half-day program called St. Paul's Preschool operated by St. Paul's Episcopal Church. In 1999 St. Paul's Preschool became the first church-based center to become licensed in the Salt Lake Valley. We added a new Kindergarten Readiness classroom in 2007. In 2014 we became St. Paul's Preschool & Childcare, Inc. and are embarking on the next leg of our journey providing quality childcare to the community.

St. Paul's preschool admits children without regard to religion, race, gender, ethnicity, and if at all possible, without regard to the financial status of parents. Admission priority is given first to siblings of current students, then siblings of previous students, followed by other children on the wait list by age and date of application.

**Children:** We admit children beginning at age 8 weeks to 5 years (Pre-K).

Maximum child-to-teacher ratios are 4:1 for children up to 24 months, 7:1 for children 24 to 30 months, 10:1 for Cubs, and 12:1 for Preschoolers. Aides and volunteers do give valuable supplementary help with childcare and teaching but the ratios are calculated with staff only.

Children move classes at set times throughout the year, not on their birthdays.

**Parents:** Parents are considered partners in education so their wishes will be followed as much as possible, consistent with policy. Parents are always welcome to visit St. Paul's Preschool, to volunteer to help in the classroom, and to offer suggestions. St. Paul's Preschool publishes newsletters and hands out monthly class calendars to help keep parents informed. Preschool classes also have parent-teacher conferences in the fall and spring as well as a preschool orientation meeting in September.

**Registration, Attendance, and Calendar:** A child's place at St. Paul's Preschool is secure only after a registration form is completed and the deposit is paid. The deposit will be applied to the last month's tuition with a 30 day notice of withdrawal. The deposit is not refundable if a family decides not to enroll their child. Each child must submit an up-to-date immunization record before the child is able to attend. The immunization record must be kept up to date. St. Paul's Preschool is audited by the Salt Lake Valley Health Department each year.

No deduction or refund will be given for absences. It is assumed that children enrolled in our program will attend on a regular basis. If a child does not attend for two weeks, and no notification is given, St. Paul's preschool reserves the right to fill the vacancy.

St. Paul's Preschool is open 7:30AM to 6:00PM Monday through Friday. The Salt Lake City School District holidays are observed, plus Good Friday. We are also closed from Christmas Eve through New Year's Day. St. Paul's preschool will be closed on snow days which close the Salt Lake City School District or the University of Utah. If the school must be closed suddenly for an unexpected emergency, parents will be notified using the numbers listed on your child's emergency form. In case of a pandemic outbreak our center will follow the same closure dates and times as the Salt Lake School Districts.

**Lunch and Snacks:** St. Paul's preschool will provide and serve morning and afternoon snacks. If your child has dietary restrictions or allergies please inform the staff so that we do not serve inappropriate food to your child. Each child should bring a lunch in a bag or a box with their child's full name clearly marked on the outside. All food should be ready to eat by the child. We do not have facilities to prepare hot lunches, although hot food may be brought from home in insulated containers. If you have more than one child at the school, please prepare a separate lunch for each child. Our infant and toddler classes are peanut free rooms.

**Parking:** We have three approved locations for parking. The lot right by the entrance (the turnaround lot) has 4-5 spots, and is perfect for dropping off or picking up children. Please limit parking during busy times to ten minutes. There are also ten minute spots on the street along 300 South just east of 900 East which may be used for parking. Preschool parents are also welcome to use the church parking lot on the west side of 900 East, just opposite the church. There is always plenty of parking in the church lot on weekdays. When using the church parking lot, please cross at the 900 East and 300 South intersections.

